

**From:** [Dreas Nielsen](#)  
**To:** [Nicole Hausler](#)  
**Cc:** [David Keith](#); [Jennifer Sampson](#); [Stephen Tzhone/R6/USEPA/US@EPA](#); [dbaker@poha.com](#); [eeriksson@poha.com](#); [gmcmanan@poha.com](#); [lhenry@poha.com](#)  
**Subject:** RE: SJRWP web portal  
**Date:** 11/29/2010 05:21 PM

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Ms. Hausler:

The attached e-mail contains instructions for logging in to the document portal for the San Jacinto River Waste Pits RI/FS. When you log in you will see a portal named "SJRWP site - Final Documents." The "File Explorer" link will allow you to browse the folders and documents.

Please let me know if you have any difficulty accessing the portal.

Regards,

Dreas

Dreas Nielsen | Senior Managing Scientist  
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**From:** Tzhone.Stephen@epamail.epa.gov [mailto:Tzhone.Stephen@epamail.epa.gov]  
**Sent:** Monday, November 29, 2010 1:40 PM  
**To:** Nicole Hausler  
**Cc:** Dreas Nielsen; David Keith; Jennifer Sampson  
**Subject:** RE: SJRWP web portal

Nicole: Dreas Nielsen/Integral will contact you with instructions on how to log on the web portal.

Dreas: Please verify that all the authorized POHA personnel have log-on instructions, thanks.

Thanks,

Stephen L. Tzhone  
Superfund Remedial Project Manager  
USEPA Region 6 (6SF-RA)  
214.665.8409  
tzhone.stephen@epa.gov

**From:** Nicole Hausler <NCass@poha.com>  
**To:** Stephen Tzhone/R6/USEPA/US@EPA  
**Date:** 11/19/2010 10:18 AM  
**Subject:** RE: SJRWP web portal

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Stephen,

Can you please send me information on how to get on to the SJRWP web portal, I would like to see the final documents for the TCRA.

Thanks!

Nicole

**Nicole D. Hausler**  
Senior Compliance Coordinator  
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----- Message from "Dreas Nielsen" <dnielsen@integral-corp.com> on Tue, 16 Feb 2010 16:26:48 -0800 -----

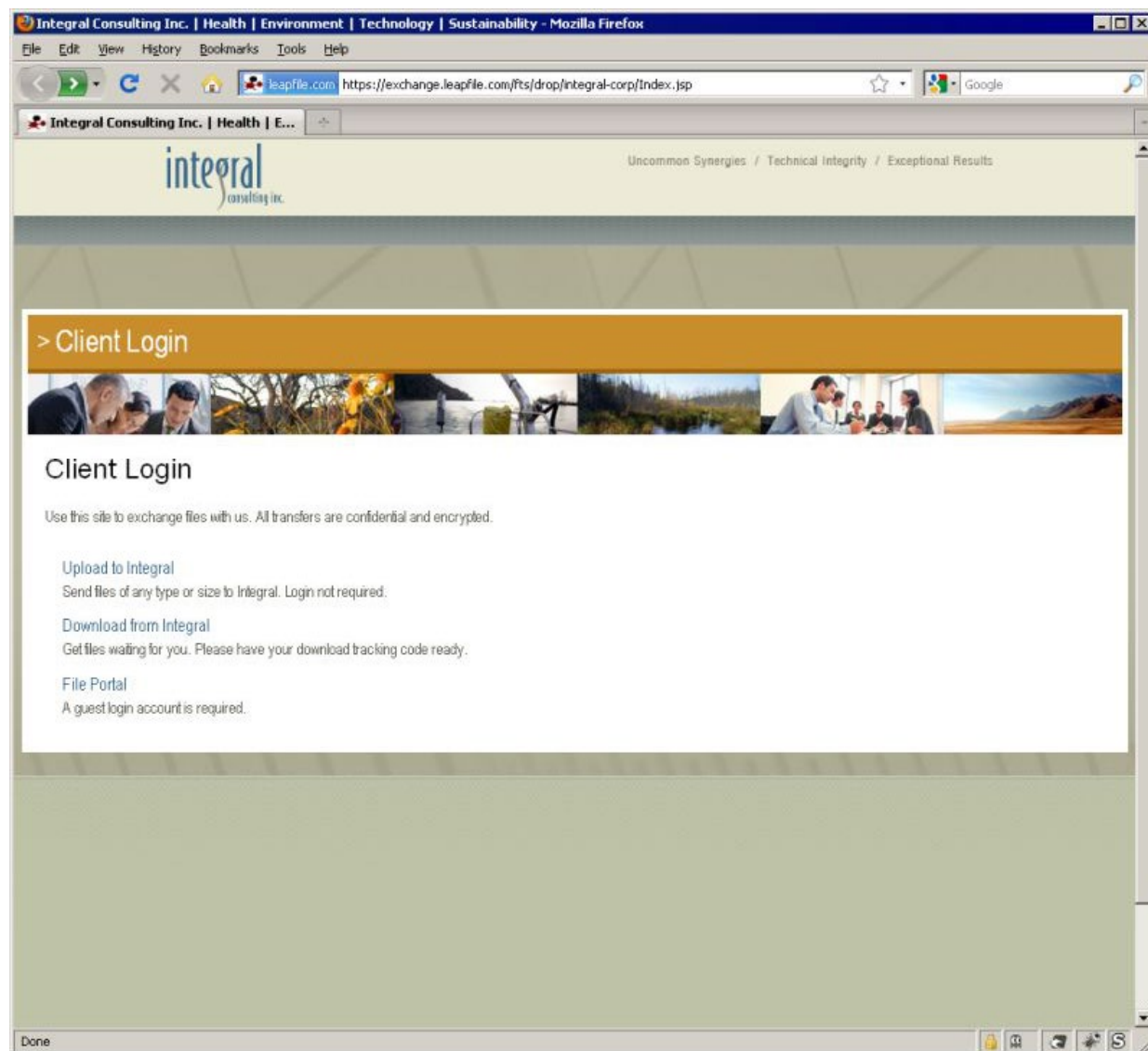
To: "Andy Tirpak" <andy.tirpak@tpwd.state.tx.us>, "Barbara Nann" <Nann.Barbara@epa.gov>, "Barry Forsythe" <forsythe.barry@epa.gov>, "Brandy Brooks" <bbrooks@tceq.state.tx.us>, "Christa McLintok" <cmlinto@tceq.state.tx.us>, "Clare Lee" <clare\_lee@fws.gov>, "Crystal Taylor" <ctaylor@tceq.state.tx.us>, "David Parmer" <david.parmar@glo.state.tx.us>, "Don Pitts" <don.pitts@tpwd.state.tx.us>, "Jeff Danielson" <Danielson.Jeff@epa.gov>, "Jessica Mauricio" <jmaurici@tceq.state.tx.us>, "Jessica White" <jessica.white@noaa.gov>, "John Wilder" <jwilder@tceq.state.tx.us>, "Linda Broach" <lbroach@tceq.state.tx.us>, "Luda Voskov" <lvoskov@tceq.state.tx.us>, "Melissa Cordell" <mcordell@tceq.state.tx.us>, "Phil Winsor" <pwinsor@tceq.state.tx.us>, "Philip Allen" <allen.philip@epa.gov>, "Philip Turner" <turner.philip@epa.gov>, "Richard Seiler" <rseiler@tceq.state.tx.us>, "Stephen Ellis" <stellis@tceq.state.tx.us>, "Stephen Tzhone" <Tzhone.Stephen@epa.gov>, "Tracie Phillips" <tphilip@tceq.state.tx.us>, "Valmichael Leos" <Leao.Valmichael@epa.gov>, "Vicki Reat" <vreat@tceq.state.tx.us>

Subject: Login procedures for the document/database portal for the San Jacinto River Waste Pit RI/FS

This e-mail outlines the steps necessary to log in to the document exchange portal that has been set up for this project. After logging in you will be able to download project deliverables and the project database.

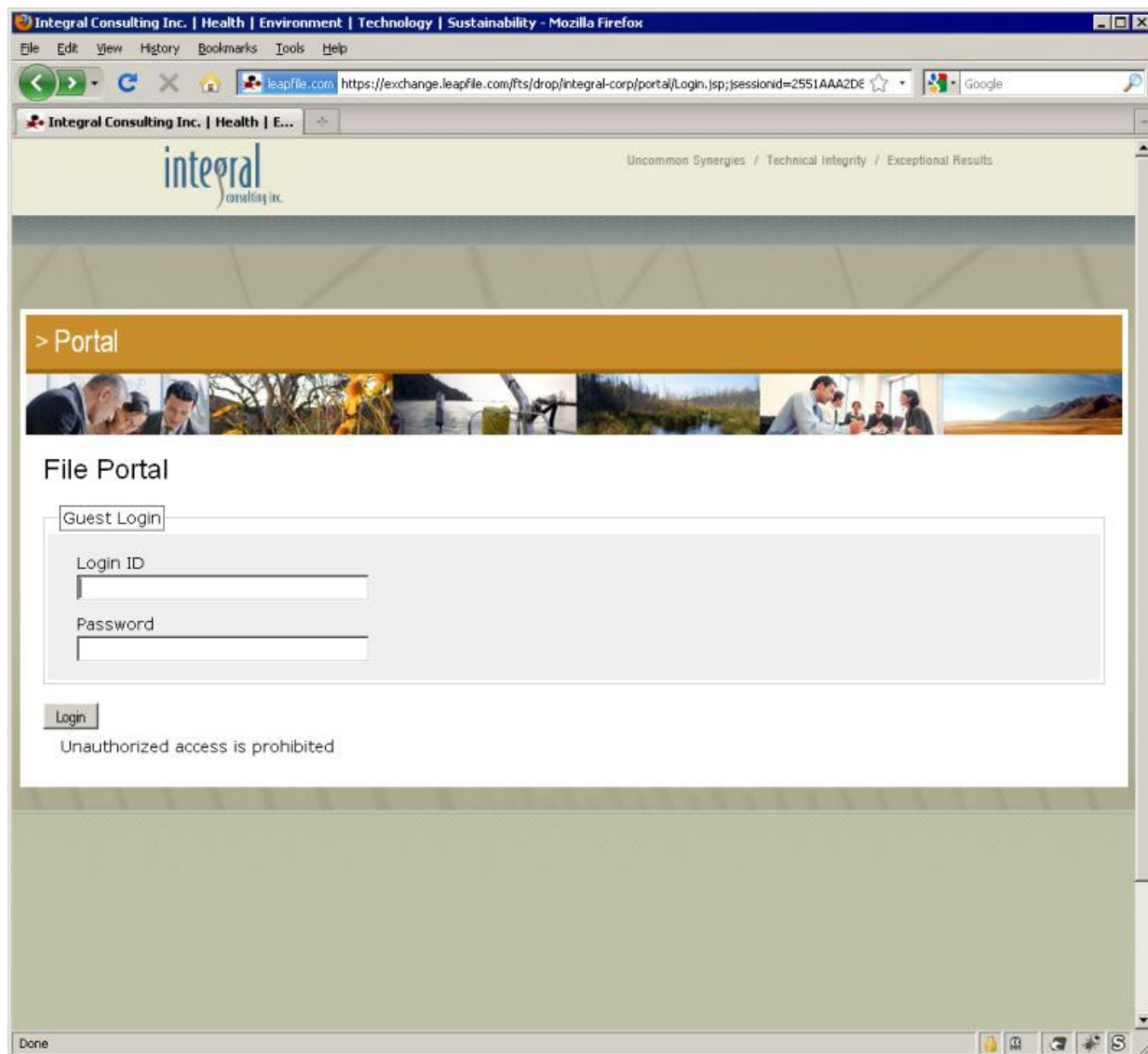
To access the document exchange portal, first open your browser at: <http://integral-corp.leapfile.com/>

You should see a page like the following:



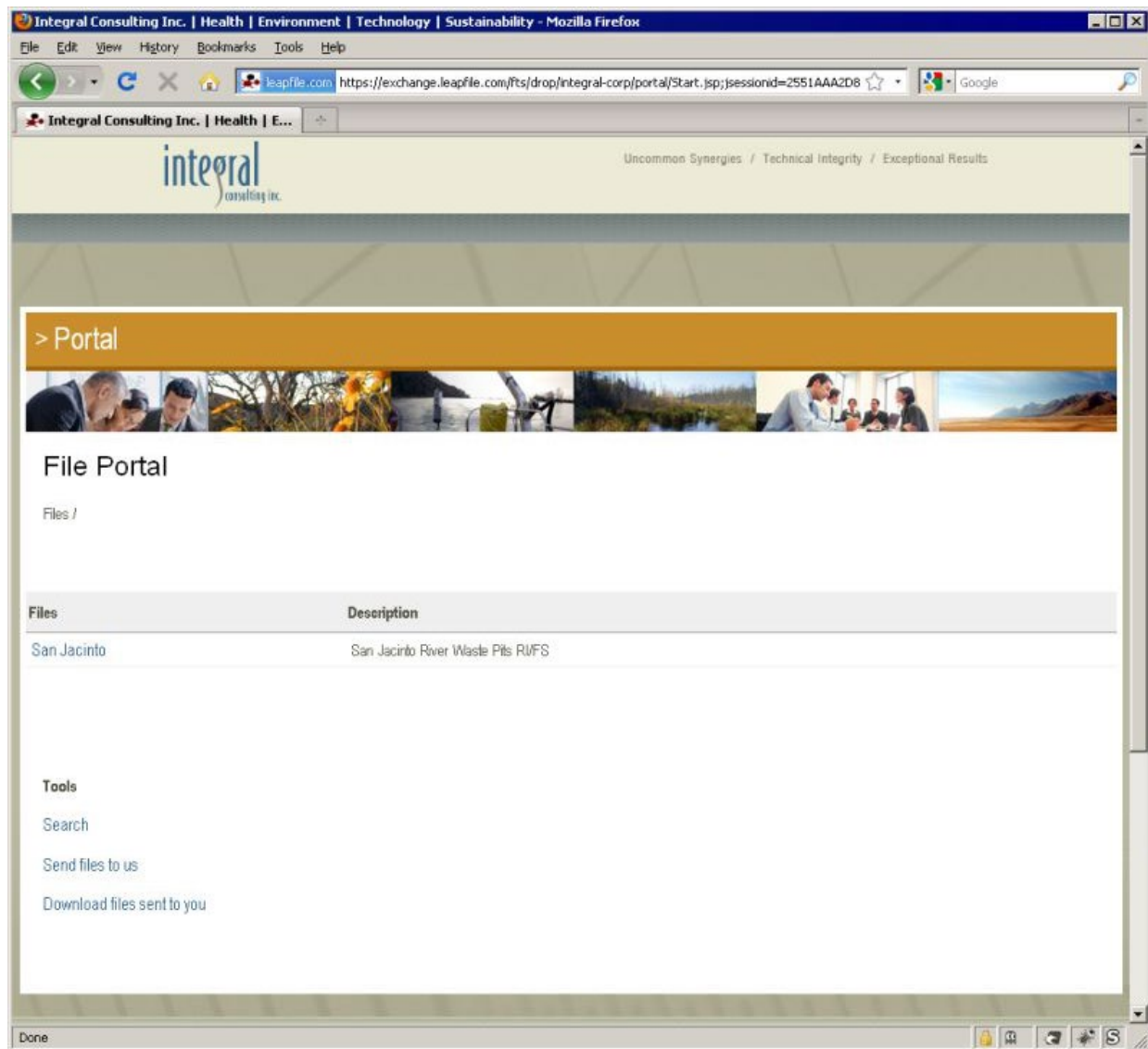
Alternatively you can start at Integral's home page (<http://www.integral-corp.com>) and get to this page by following the "Client Login" link and then the "Secure Portal" link.

After a page like the illustration above appears, click on the link titled "File Portal" at the bottom of this page. You will then be prompted for your login ID and password. The screen that you see will look like this:



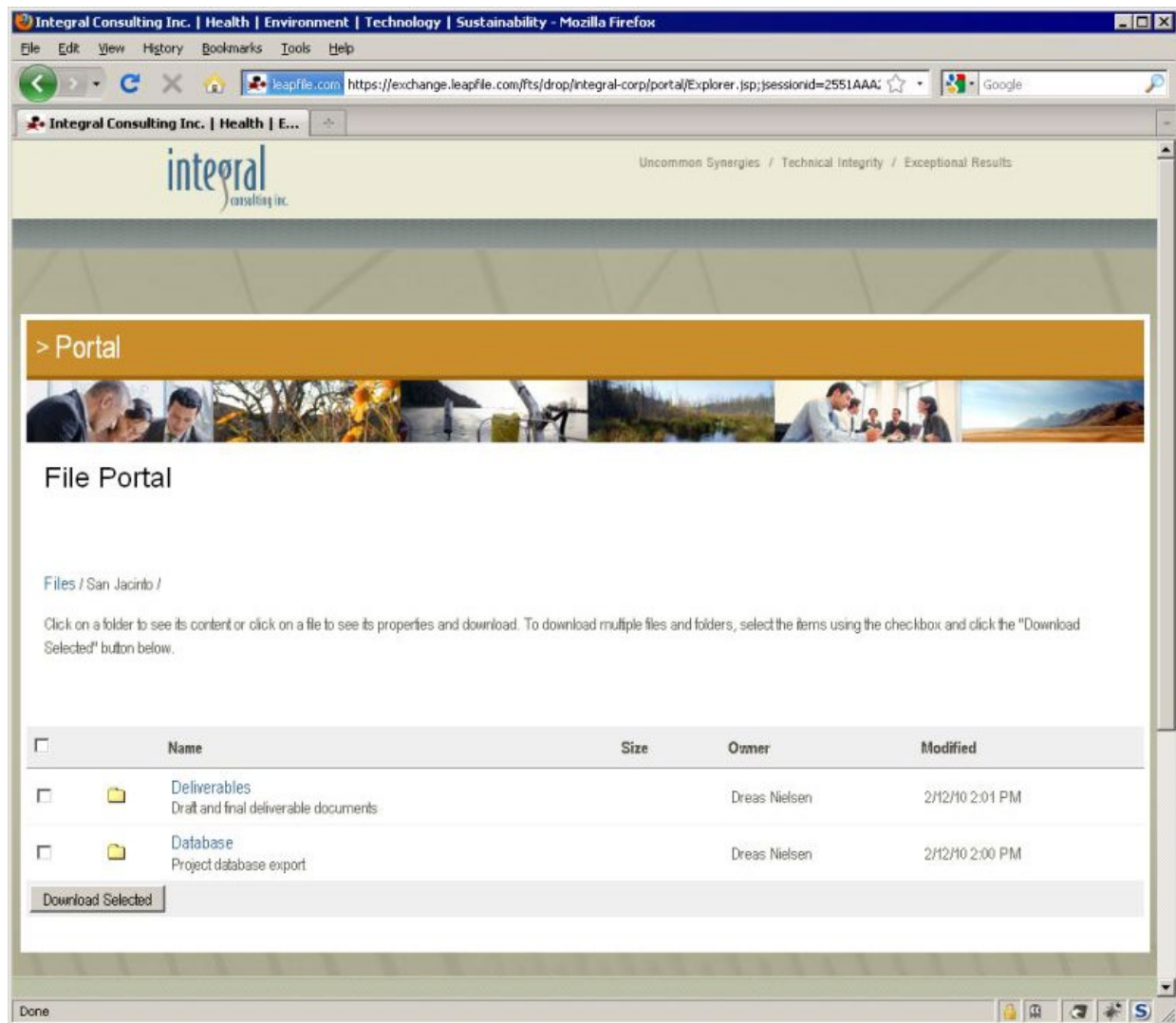
Your login ID is your e-mail address. Your password is initially the name portion of your e-mail address (i.e., everything prior to the "@" symbol). When you login for the first time you will be prompted to change your password.

After you enter your login ID and password, you will see a list of the portals available. The screen will look similar to this:

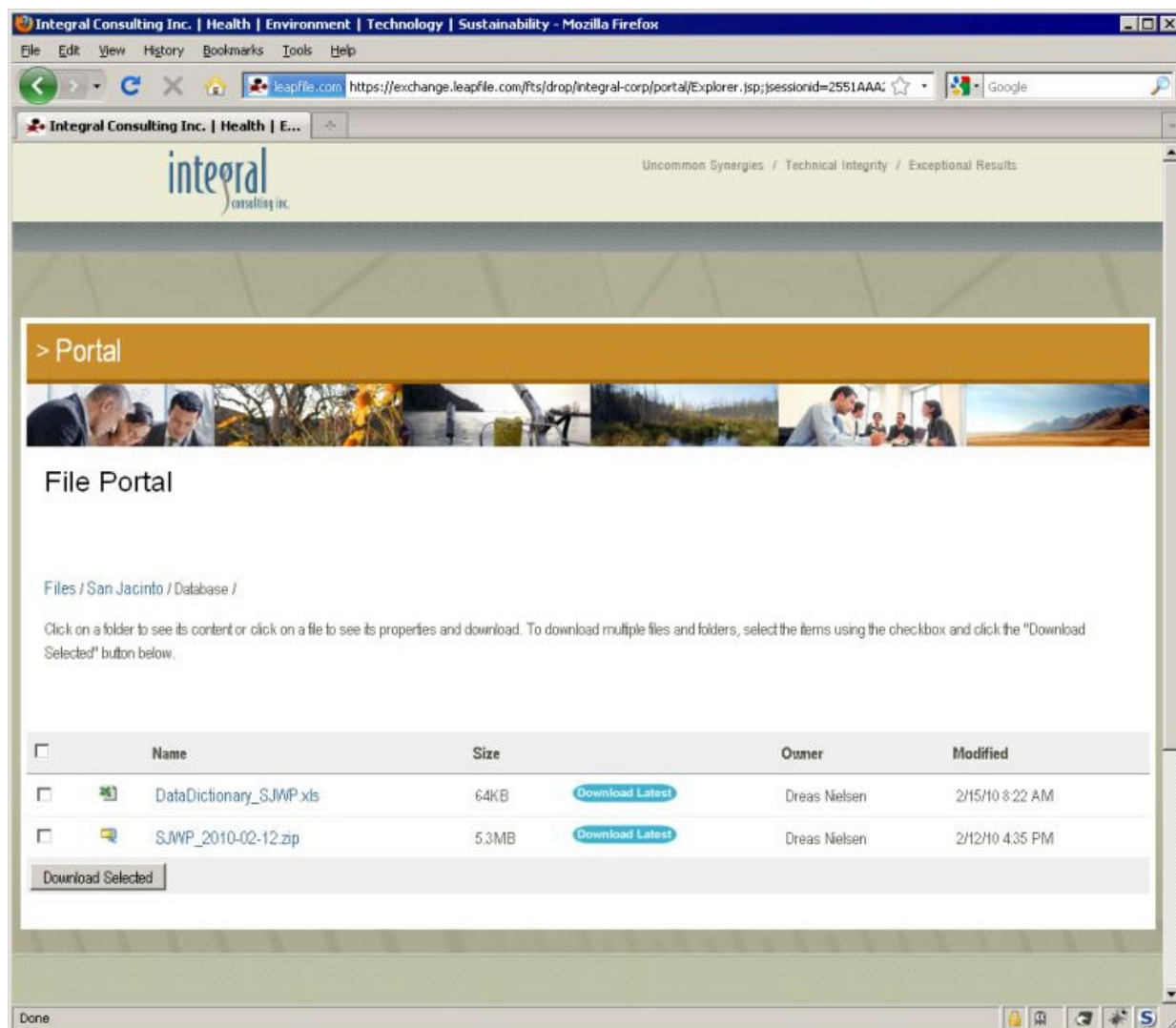


The "San Jacinto" portal is shown on this screen. Depending on the needs of the project, additional portals may be added in the future.

Click on the name of the portal ("San Jacinto") to access the files that are available. Different types of files may be segregated into different folders within the portal. Currently there are two folders defined, one for deliverable documents and one for the database. More folders may be added in the future, but currently this screen appears as follows:



To access the current version of the project database, click on the "Database" link on this screen. The screen that will be displayed will look like this:



The database is a zipped Microsoft Access file--"SJWP\_2010-02-12.zip" in the illustration above. The other file contains two tables that describe the tables in the database. These files can be downloaded either individually or together. If you want to download both together, click in the check boxes to the left and then click on the button labeled "Download Selected." The two files will be combined in another zip archive and sent to you right away. Your browser will give you the opportunity to open that file or save it on your own computer.

When you have downloaded the file(s) that you are interested in, you can simply close your browser to exit the portal.

If you have any questions or encounter any difficulty when logging on for the first time, please contact me at [dnielsen@integral-corp.com](mailto:dnielsen@integral-corp.com).

Dreas

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